

## Lipson Vale Primary School

11<sup>th</sup> January 2019

Dear Parents/Carers,

### **Spring Term 19 Clubs and Activities**

Please find the timetable for currently known lunchtime and after school clubs and activities for Terms 3 and 4 on the back of this letter. Some clubs begin straight away and some will start later in Term 4.

The children are being informed in class and assemblies of the range of clubs available and are encouraged to participate, some have already been advertised. Letters about after school clubs, containing further details for your information including parental consent, will be available from the member of staff organising the club. If children join a club, they are expected to attend for the duration of the sessions and, as a matter of courtesy, if they know they are to be absent in advance, they should inform the member of staff in charge. Please note, some clubs have a limit on participants because of health and safety and staff ratios, if over subscribed names will be 'pulled out of a hat' before the starting date and children and parents will be informed if they are able to attend the club or not.

Unfortunately, because of staff illness, training, bad weather or unavoidable meetings, sessions may need to be cancelled occasionally and we will contact you by text message. If necessary, if the cancellation is at short notice, children will be supervised until the club's planned pick up time.

Please ensure you have made suitable arrangements for your child if they are attending an after school session. It is vital that you let us know if your child's collecting arrangements are different to what has been indicated on the consent slip and if they are unable to attend a session.

All staff have agreed to provide / run a club during the course of the year and this represents an additional commitment to an already heavy workload. I would like to thank them for providing such a wide range of activities, voluntarily enriching our children's learning and extending the curriculum. Please remember it is voluntary so we expect to see the children commit to and attend all sessions wherever possible and to adhere to the same behaviour code as during the school day. We have a three strikes policy which relates to absence without good reason and your child may be removed from the club register and the place given to another child should this be the case.

Thank you for your support in this. If you are interested in helping out in some way with extra curricular activities, please contact the school.

Yours sincerely,

D.Vowles  
Headteacher