

# Covid-19 Risk Assessment

## September 2021



No	Hazard/Risk	Existing controls in place	Residual Risk			Further actions to reduce risk	Reduced Risk		
			S	P	R		S	P	R
1	Poor hand hygiene resulting in transmission between pupils and staff	Pupils and staff wash their hands (using soap and water and following WHO advice) upon entry and exit to school, as well as before break and lunch times. If hand washing is not practical, pupils and staff will use hand sanitiser as a suitable alternative. Effective handwashing practices will be reinforced to pupils and staff regularly.	4	3	12				
2	Poor respiratory hygiene resulting in transmission between pupils and staff	Maintain 'Catch it, bin it, kill it' systems in school; including a dedicated bin for the disposal of respiratory tissues. Pupils will continue to be reminded about the importance of good respiratory hygiene – especially those that are young.	4	3	12				
3	Insufficient cleaning and routines heighten risk of transmission between pupils and staff	Classrooms supplied with cleaning materials so that high frequency touch areas can be cleaned throughout the day. Internal doors will remain open, where possible, to reduce the frequency of touching throughout the day. All touch points will be disinfected each day.	4	3	12				

4	Inadequate ventilation increases potential spread of Covid-19	Communal and office spaces will have windows open to allow air to be refreshed. If this results in an uncomfortable working environment, air will be refreshed during periods of unoccupancy (break times, for example). Internal and external doors will remain open (where it is safe to do so) to ensure air flow and refreshing of air.	4	3	12				
5	Pupil demonstrating symptoms akin with Covid-19	Pupil will be collected by an appropriate family member. Whilst awaiting collection, they will be moved to a room where they can be isolated behind a closed door, depending on the age of the child, and with appropriate adult supervision. The member of staff supporting will have wear PPE, including gown, gloves and face covering. Staff will follow DfE/ Gov guidance, will contact parents and conduct a deep clean afterwards of all possible infected areas.  Parents/carers will be advised to seek a PCR test for their child.	5	4	20				
6	Staff demonstrating symptoms or testing positive for Covid-19	Staff member isolates and informs NHS Track and trace.  Close contacts identified. Contact Isolation Hub with contact tracing details of close contacts for confirmed case (02037436715).	4	3	12				

**5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period**

Risk of school community transmission is increased and, as per the contingency plan, further actions will be put in place.

7	Overcrowding in corridors and communal spaces (pupils).	Movement in and around the classroom and school building will be reduced to a minimum. Entrance and egress from classrooms will be through external doors. Staff will manage and monitor the flow of pupils accessing the toilets at any one time.	4	4	16				
8	Overcrowding in staff only spaces and offices.	All staff to maintain 2m social distancing. Shared office equipment will be cleaned regularly and after use by non-regular user. Toilets will be restricted to 1 at a time. Any staff moving between bubbles will maintain 2m distance from pupils and staff. Additional staff in the office will be restricted to +1 at a time.	4	3	12				
9	Contaminated surfaces spreading the virus	Increased cleaning of high frequency touch points within classrooms and communal spaces. Routine cleaning of shared resources (within a bubble) in place. Areas where multiple cases have been identified will be deep cleaned before any pupils or staff re-enter.	3	3	9				
10	Close contact between pupils, staff and public/families.	Adapt, limit or postpone indoor sporting events, trips, open events and performances. Collective worship will be pre-recorded and viewed in classrooms.	4	4	16				

		Lunches will be delivered to classes, with only single year groups eating in the dinner hall. Staff will wear face covering in communal spaces and when mixing between bubbles. Parents/carers informed when a positive case is confirmed within class/year/known group.							
11	Asymptomatic staff members	Staff will undertake twice weekly LFD testing (post September)	5	3	15				
<b>10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period</b> Risk of school community transmission is significantly increase, further actions, in line with the contingency plan, will be put in place									
12	Overcrowding in corridors and communal spaces (pupils).	A strict bubble system will be reinstated. Class bubbles inside the building and year group bubbles outside.	5	3	15				
13	Contaminated surfaces spreading the virus	Midday cleaning routines by cleaning staff will be reinstated of all shared spaces and toilets.	4	3	12				
14	Close contact between pupils, staff and public/families.	All non-essential school events and visitors will be postponed.	4	3	12				
15	Pupils remaining on site during a confirmed outbreak	Following DfE and PHE advice, school will close to certain pupils and remote learning will be in place.	4	3	12				

## Action Plan

Hazard	Action Required	Costs / resources required	Target Date	Action by whom?	Completion Date

I confirm that this risk assessment is an accurate reflection of the risks and controls in place **YES** / NO

The further action required, as outlined in the Action Plan above, will be achieved by the target dates YES / NO – see below\*

\*Manager's comments (if further resources are required etc).....

**Signed by responsible manager:**

Name: Peter Lewis-Cole    Signature:     Date: 22.08.2021    Review date: Ongoing